

Actions arising – board meeting

From the FSA Board Meeting on 21 January 2020

Index	Action	Due Date	Owner and progress to date
Action 1 - (FSA 20/01/01) Minutes of the FSA Board Meeting on 18 September 2019	To arrange publication of the minutes of the FSA Board Meeting on 18 September 2019		Secretariat Complete Minutes publicly available on food.gov.uk.
Action 2 - (FSA 20/01/05) Annual Surveillance Report	To provide information on the accuracy of the information from automated searches of the proportion of food establishments displaying FHRs ratings online as mentioned on page 23 of the Annual Surveillance Report (FSA 20/01/05).		Julie Pierce Meeting with Mark Rolfe to discuss progress on the Online display of FHRs logo is scheduled for 24 th February.
Action 3 - (FSA 20/01/05) Annual Surveillance Report	To provide more detail for Mark Rolfe on the gathering and sharing of surveillance information with Local Authorities.		Julie Pierce Meeting with Mark Rolfe to provide additional detail on the gathering and sharing of information with LAs is scheduled for 24 th February.
Action 4 - (FSA 20/01/08) Food Hypersensitivity Strategy	Provide a future Board meeting with specific advice on food businesses that presented particular risks to 16-24 year olds, and actions to help mitigate those risks and assist businesses in understanding and meeting their legal obligations.		Rebecca Sudworth In progress This will be provided at the September Board meeting with an interim update as part of the regular report in June.

<p>Action 5 - (FSA 20/01/08)</p> <p>Food Hypersensitivity Strategy</p>	<p>To include information about progress towards an 'at-a-glance' scheme for allergen information provision in future Allergens Update paper.</p>		<p>Rebecca Sudworth In Progress</p> <p>New project to be established Q1 2020 once resources in place following recruitment.</p> <p>Work underway to provide updated guidance to Local Authorities about how the existing FHRs scheme applies to allergen management.</p>
<p>Action 6 - (FSA 20/01/08)</p> <p>Food Hypersensitivity Strategy</p>	<p>To invite Dr Paul Turner to update the Board on the work of Science Council Working Group 5 in September 2020.</p>		<p>Rick Mumford Complete</p> <p>Paul Turner has confirmed he will attend the FSA Board meeting on 16 Sept.</p>
<p>Action 7 - (FSA 20/01/09)</p> <p>EU and International Strategy: Update</p>	<p>To include greater detail on how success is measured in future papers on International strategy.</p>		<p>Catherine Bowles Completed</p> <p>Developing a template for future engagement including objectives, successes and lessons learned. Detail will be included in next International Strategy update.</p>
<p>Action 8 - (FSA 20/01/14)</p> <p>Risk Analysis Process: Update</p>	<p>To consider triaging of issues to ensure that the AFFF achieved the Board's original intentions, and to revert to the Board with proposals on how this could be done.</p>		<p>Rebecca Sudworth In progress</p> <p>We can confirm that, in line with the Board's original intentions, the AFFF is a committee of the FSA with other government departments attending as observers. It is not a decision-making body. As a committee of the FSA, the FSA will decide on the AFFF agenda, and ensure that the frequency</p>

			<p>of meetings and items for discussion are set so that the AFFF contributes to the efficient and smooth running of the risk analysis process overall. We will keep the purpose and need for the AFFF under review as the risk analysis process is rolled out over the course of 2020 in preparation for the end of the Transition Period on 31 January 2021. A paper on how issues in the risk analysis process will be triaged will be brought to the June Board.</p>
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Actions from previous meetings

Index	Action	Due Date	Owner and progress to date
<p>Action 2 - FSA 19/09/07 The FSA's Approach to Uncertainty and Risk</p>	<p>To ensure clarity around the FSA's use of the precautionary principle when discussing risk assessment with colleagues across government.</p>	<p>Ongoing</p>	<p>Rebecca Sudworth</p> <p>Completed</p> <p>We are ensuring this is taken into account and has been built into business as usual in risk assessment discussions.</p>