

# Register a Food Business Checklist

**This checklist is to be used alongside information available on FSA business guidance pages.**

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| --- | --- |
| **Task** | **Completed** |
| **I have a business plan** | [ ]  |
| **I have registered my food business with my Local Authority** |[ ]
| **I have the required permissions and insurance to run my food business** |[ ]
| **I have decided what type of business I am: a sole trader/ limited company/ operate in partnership/ charity** |[ ]
| **I have considered HMRC tax implications for my business (if required)** |[ ]
| **I have conducted a risk assessment of my food business** |[ ]
| **I have food safety management procedures in place** |[ ]
| **I have considered food safety training/ food hygiene qualifications** |[ ]
| **My premise/ home is in good repair and condition to run my food business** |[ ]
| **I am aware of allergen information and will follow labelling rules as set out in food law**  |[ ]
| **I am aware of the legal requirements and safety considerations when providing food online** |[ ]
| **I have up to date records of suppliers that provide my ingredients and businesses I may supply food to**  |[ ]
| **I understand what a food hygiene inspection involves** |[ ]



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