

Minutes of the FSA Board Meeting on 11 December 2024

11 December 2024, Church House, London

Present: Susan Jebb, (Chair); Fiona Gately; Margaret Gilmore; Anthony Harbinson; Rhian Hayward; Timothy Riley; Mark Rolfe.

Officials Attending:

Katie Pettifer	- Chief Executive
Emma Barton	- Head of Regulatory Reform, Innovation and Engagement
James Cooper	- Deputy Director of Food Policy
Claire Forbes	- Director of Communications
Junior Johnson	- Director of Operations
Anjali Juneja	- Director of UK & International Affairs
Carmel Lynskey	- Deputy Director for Business Compliance & Market Authorisations Service Delivery
Robin May	- Chief Scientific Adviser
Rick Mumford	- Head of Science Evidence and Research
Ruth Nolan	- Director of People and Resources
Julie Pierce	- Director of Information and Science
Andrew Quinn	- Head of National Food Crime Unit
James Robinson	- General Counsel (via Zoom)
Rebecca Sudworth	- Director of Policy
Thomas Vincent	- Deputy Director of Sandbox and Innovation

1 Welcome and Introductions

- 1.1 The Chair welcomed everyone to the meeting, and noted there were no apologies from Board members or the Executive. Fiona Gately was not able to join the meeting for the start but would join the meeting for discussions from FSA 24/12/06 (Market Authorisation Service Progress Update) onwards.
- 1.2 The Chair explained that having taken a position as a shadow minister, which would have presented a conflict of interest with his work with the FSA, Lord Blencathra, had stepped down from the Board. She paid tribute to Lord Blencathra's contribution to the FSA.
- 1.3 Three questions had been received from stakeholders ahead of the meeting in relation to the papers on the agenda. All questions would receive a full answer in writing and points from the question could also be picked up during the relevant items.
- 1.4 The Board indicated that they had no new interests to declare since the previous Board meeting and no interests that could create a conflict with any items on the agenda.

2 Minutes of 18 September 2024 Board Meeting (FSA 24/12/01)

- 2.1 No comments were made on the minutes of the Board meeting of 18 September 2024 and they were agreed as an accurate record of the discussion at that meeting.

3 Actions Arising (FSA 24/12/02)

- 3.1 The Board did not raise any comments on the actions outstanding from previous Board meetings. The Chair noted that