

# Privacy notice - policy development records for meat hygiene

Information on the privacy policy relating to policy development records for meat hygiene, why we require data, what we do with the data and your rights.

The Food Standards Agency will be what is known as the 'Controller' of the personal data provided to us.

## Purpose and lawful basis for processing

We need to collect this information for the purpose of processing of personal data on the occasion of FSA consultations and received enquiries, briefings or statements, and information in the context of FSA procurement procedures and the management of contracts, projects and reference material.

We do this in line with the performance of our statutory duties to comply with our legal obligation to do so in accordance with Regulation (EC) 178/2002 (and as retained in UK legislation), with [FSA approach to consultation](#), with [HM Government Consultation Principles](#) and in line with UK Government procurement policy requirements.

## How and where we store your data and who we may share it with?

For more information, please see the [How and where we store your data and who we may share it with](#) section in our Personal Information Charter.

We retain personal information only for as long as necessary to carry out these functions, and in line with our retention policy. This means that this information will be retained for 7 years from receipt and then a decision on what to keep permanently is made.

## International transfers

For more information on international transfers, please see the [International transfers](#) section in our Personal Information Charter.

## EU citizens

For more information on EU Citizens Privacy Notice, please see the [EU citizens](#) section in our Personal Information Charter.

## Your rights

For more information on your rights, please see the [Your rights](#) section in our Personal Information Charter.

## Contact us

If you have any queries concerning this Privacy Notice, your personal information or any questions on our use of the information, please email our Data Protection Officer in the FSA, who is the Information Management and Security Team Leader using the address below.