

FSA Board Meeting - December 2024: Agenda and Papers

Wednesday 11 December 2024 - Harvey Goodwin Suite, Church House, Deans Yard, London, SW1P 3NZ.

The agenda for this meeting includes:

- National Level Regulation
- Market Authorisation Service Progress Update
- CBD Novel Food Applications
- National Food Crime Unit – Annual Update
- Evaluation of the Meat Charging Regime
- Annual Communications Update
- Annual Governance Report
- Report from the Chair of the Northern Ireland Food Advisory Committee

09:00 – Chair’s Introduction

Professor Susan Jebb presents the minutes and actions from the previous FSA Board meeting in September 2024 and presents the Chair's report.

[FSA 24/12/01 - Minutes of 18 September 2024 Board Meeting](#)

[FSA 24/12/02 - Actions Arising](#)

09:20 - Chief Executive’s Report to the Board (FSA 24/12/03)

Katie Pettifer presents the Chief Executive's report to the FSA Board. This paper will be added on 9 December 2024.

FSA 24/12/03 - Chief Executive’s Report to the Board

09:50 - National Level Regulation (FSA 24/12/04)

Carmel Lynskey gives an update on activity around National Level Regulation (NLR) since the September Board meeting.

[FSA 24/12/04 - National Level Regulation](#)

10:20 - Evaluation of the Meat Charging Regime (FSA 24/12/05)

Rebecca Sudworth, Junior Johnson and James Cooper

[FSA 24/12/05 - Evaluation of the Meat Charging Regime](#)

10:50 – Break

11:10 - Market Authorisation Service Progress Update (FSA 24/12/06)

Rebecca Sudworth, Emma Barton and Joshua Ravenhill introduce a paper outlining the context for proposals, a progress report on reforms, improvements to the market authorisation process, an update on the recently announced Regulatory Sandbox for Cell Cultivated Products (CCPs), and next steps for reform of market authorisations.

[FSA 24/12/06 - Market Authorisation Service Progress Update](#)

11:30 – CBD Novel Food Applications (FSA 24/12/07)

Rebecca Sudworth and Thomas Vincent introduce a paper setting the key issues under consideration and the principles upon which they will be based.

[FSA 24/12/07 - CBD Novel Food Applications](#)

11:45 - National Food Crime Unit – Annual Update (FSA 24/12/08)

Andrew Quinn introduces a report detailing the activities and achievements of the National Food Crime Unit (NFCU) from the period of December 2023 to October 2024.

[FSA 24/12/08 - National Food Crime Unit – Annual Update](#)

12:15 - Annual Communications Update (FSA 24/12/09)

Claire Forbes provides an update on the work of the FSA's communications team.

[FSA 24/12/09 - Annual Communications Update](#)

12:45 - Break

13:30 - Annual Governance Report (FSA 24/12/10)

Timothy Riley, Deputy Chair of the FSA Board, introduces a paper outlining the recommendations from the Board Effectiveness Review and the Terms of Reference and Standing Orders for the Board and its Committees.

[FSA 24/12/10 - Annual Governance Report](#)

13:50 - Report from the Chair of the Northern Ireland Food Advisory Committee (FSA 24/12/11)

Anthony Harbinson, FSA Board Member for Northern Ireland and Chair of the Northern Ireland Food Advisory Committee, introduces a report on the activity of the Committee from the period December 2023 to November 2024.

[FSA 24/12/11 - Report from the Chair of the Northern Ireland Food Advisory Committee](#)

14:05 - Report from the Chair of the Audit and Risk Assurance Committee (INFO 24/12/01)

The Chair of the Audit and Risk Assurance Committee (ARAC), Anthony Harbinson, presents a report from the ARAC meeting that took place on 26 November 2024. This paper will be added on 9 December 2024.

INFO 24/12/01 - Report from the Chair of the Audit and Risk Assurance Committee

14:15 - Report from the Chair of the Business Committee (INFO 24/12/02)

The Chair of the Business Committee, Timothy Riley, presents a report from the Business Committee meeting that took place on 2 December 2024. This paper will be added on 9 December 2024.

INFO 24/12/02 - Report from the Chair of the Business Committee

14:25 - Reports from the Chairs of the Food Advisory Committees.(Oral Reports)

The Chairs of the Northern Ireland Food Advisory Committee (NIFAC), Anthony Harbinson, and the Wales Food Advisory Committee (WFAC), Rhian Hayward, deliver oral updates from the recent meetings of the two Committees.

14:30 - Any Other Business

14:35 – End of Meeting

Submit a question to the FSA Board

The FSA Board welcomes questions on papers published for discussion at its meetings.

You can submit your question using [this form](#) up to 5pm on the Monday before the Board meeting. Please note the form has a limit of 350 words to ensure your question is concise and focused to enable us to address it fully.

Questions received via this format will be published the day before the Board meeting.

We will aim to send you a reply via email within 20 working days of the Board meeting and replies will also be published.

For questions that do not relate to a paper on the agenda, or for correspondence longer than the online form accepts, please email correspondence@food.gov.uk and we will aim to respond within 20 working days. Please note these submissions and their replies will not generally be published.