



## **Stow Phase 2 - Sustainable Funding Model: Terms of Reference for Phase 2 of the Steering Group on Meat Charging**

### **1. Purpose**

- 1.1 The purpose of this Phase of the Steering Group's work is for the FSA and all stakeholders to work collaboratively to define and develop a Sustainable Funding Model for official controls on meat inspection which is in accordance with the Agency's guiding principle of putting the consumer first; is transparent and easy to understand and administer for FBOs and FSA; is flexible and encourages innovation; is fair and equitable; which incentivises efficiency and provides good value for money; and which allows for differential treatment where justified, avoiding any assumption that one size fits all. Stakeholders and the FSA will ensure any risks are managed and mitigated and that this is reflected in Steering Group reports.

### **2. Scope**

- 2.1 The Group has discretion to pursue any issues relating directly to its purpose of defining and developing a Sustainable Funding Model. These are expected to include questions relating both to delivery and funding mechanisms. In a first stage the Steering Group is asked particularly to consider issues relating to simplification and costs. The Steering Group should report on progress to the FSA Board no later than its January 2017 meeting, with recommendations for any quick wins on simplification and costs or other issues on which the Steering Group has been able to make significant progress. The Board will at that time decide whether further work should continue and agree any necessary changes to these Terms of Reference.

### **3. Accountability**

- 3.1 The FSA Chief Operating Officer, as the Senior Responsible Officer, has overall responsibility to deliver proposals that will be acceptable to the whole of industry, supported by an independent chair, to ensure that there is independent oversight in the development of any proposals. An FSA Board member will attend meetings and report back to the FSA Board.

#### **4. Membership**

4.1 The independent Chair will preside at meetings of the Group, with the following members:

Bill Stow	-	Independent Chair
Chris Dodds	-	Livestock Auctioneers Association
Peter Hewson	-	Association of Independent Meat Suppliers
Stuart Roberts	-	British Meat Processors Association
Elliott Bell	-	Ulster Farmers Union
Stephen Crouch	-	National Game Dealers Association
Ian Anderson	-	Scottish Association of Meat Wholesalers
Mike Bailey	-	National Farmers Union
Phil Hadley	-	Agriculture & Horticulture Development Board
Richard Stevenson	-	National Federation of Meat & Food Traders
Richard Griffiths	-	British Poultry Council
Deirdre McIvor	-	Northern Ireland Pork and Bacon Forum
Conall Donnelly	-	Northern Ireland Meat Exporters Association
Paul Bell	-	Unison
Joanne Briggs	-	National Sheep Association
Elizabeth Andoh-Kesson	-	British Retail Consortium
Chris Sturman	-	The Food Storage & Distribution Federation
Zoe Davies	-	National Pig Industry
Tim Farrar	-	Morrisons
Prys Morgan	-	Hybu Cig Cymru – Meat Promotion Wales
Emma Holland-Lindsay	-	National Federation of Women's Institutes
Richard Collier	-	Food Standards Agency
Tim Bennett	-	Food Standards Agency Board member
Jason Feeney	-	Food Standards Agency
Martin Evans	-	Food Standards Agency
Rowlando Morgan	-	Food Standards Agency
Nicholas Daniel	-	Food Standards Agency
Stephen Crookes	-	Food Standards Agency (secretariat)

4.2 The Steering Group will have a principle of one representative attending from each member organisation. The named representatives listed in 4.1 above will be attendees at Steering Group meetings. Substitutes may attend at the discretion of the Chair. Additional members of the Steering Group may be appointed at the discretion of the Chair. The Secretariat will be provided by Stephen Crookes.

#### **5. Frequency of Meetings and Ways of Working**

5.1 The Steering Group will decide on meeting frequency and may convene Sub-Groups on a proposal from the Chair. It will draw up Ground Rules for behaviour.

June 2016