

# Privacy notice - policy development records for meat hygiene

Information on the privacy policy relating to policy development records for meat hygiene, why we require data, what we do with the data and your rights.

The Food Standards Agency will be what is known as the 'Controller' of the personal data provided to us.

## Why we need it

We need to collect this information for the purpose of processing of personal data on the occasion of FSA consultations and received enquiries, briefings or statements, and information in the context of FSA procurement procedures and the management of contracts, projects and reference material.

We do this in line with the performance of our statutory duties to comply with our legal obligation to do so in accordance with Regulation (EC) 178/2002, with [FSA approach to consultation](#), with [HM Government Consultation Principles](#) and in line with UK Government and European Union procurement policy requirements.

## What we do with it

We retain personal information only for as long as necessary to carry out these functions, and in line with our retention policy. This means that this information will be retained for 7 years from receipt and then a decision on what to keep permanently is made.

All the personal data we process is located on servers within the European Union. Our cloud based services have been procured through the government framework agreements and these services have been assessed against the national cyber security centre cloud security principles.

No third parties have access to your personal data unless the law allows them to do so. In line with this commitment your information may be passed to other government departments. The Food Standards Agency will sometimes share data with other government departments, public bodies, and organisations which perform public functions to assist them in the performance of their statutory duties or when it is in the public interest.

## Your rights

You have a right to see the information we hold on you by making a request in writing to the email address below. If at any point you believe the information we process on you is incorrect you can request to have it corrected. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO).

