

ACTIONS ARISING FROM 3 NOVEMBER 2005 MEETING

Para No	Action	Responsibility	Progress Report	Target Date for completion	Status
5	<u>Item 3: Actions Arising</u> An update on IT be provided to the MHS Board as a paper for their next meeting (January 2006)	Kathryn Davies	An update focusing on the IT in Meat Plants has been submitted as an information paper for the January 2006 MHS Board meeting	.	Completed
9	<u>Item 4: MHS Board Chair's Report.</u> MHS Board Secretariat to circulate the presentation given by Chrissie Dunn to the Association of Independent Meat Suppliers Conference on 15 October 2005	Secretariat	This was included in a circulation to MHS Board members dated 5 December 2005		Completed
16	<u>Item 5: MHS Chief Executives Report</u> MHS Board Secretariat to inform MHS Board of the results of the ballot on the pay and grading agreement once it was known.	Secretariat	The positive ballot result was confirmed on 7 November 2005 and was notified to MHS Board members in an email from David Bramley also on 7 November 2005		Completed
26	<u>Item 6: Update on the Over-Thirty Month Implementation Review Group</u> Alan Harvey (FSA) agreed to provide a diagram explaining lines of accountability regarding over-thirty month implementation to MHS Board members.	Alan Harvey	This was included in a circulation to MHS Board members dated 6 January 2006		Completed
26	<u>Item 6: Update on the Over-Thirty Month Implementation Review Group</u> Celia Bennett agreed to provide a note on outcomes from the next meeting of the Group intersessionally	Celia Bennett	This was included in a circulation to MHS Board members dated 5 December 2005		Completed

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Para No	Action	Responsibility	Progress Report	Target Date for completion	Status
26	<u>Item 6 :Update on the Over-Thirty Month Implementation Review Group</u> The Secretariat would circulate to MHS Board members copies of a leaflet explaining to consumers changes to the OTM rule	Secretariat	This was included in a circulation to MHS Board members dated 5 December 2005		Completed
27	<u>Item 7: DNV Report – Future Veterinary Structure within the MHS</u> Mike Greaves agreed to clarify RVA responsibilities and training needs separately.	Mike Greaves	This is incorporated into paper (06) 3 which accompanies Item 7 of the agenda for the January 2006 MHS Board meeting		Completed
28	<u>Item 7: DNV Report – Future Veterinary Structure within the MHS</u> Further work by the MHS and FSA was needed before the MHS Board could agree to the publication of a consultation paper on future veterinary structure	Mike Greaves	This work forms the basis of paper (06) 3 and will be considered under Item 7 of the agenda for the January 2006 MHS Board meeting		Completed
31	<u>Item 8: Setting Strategic Direction of the MHS: Outcomes and Way Forward</u> The MHS Board would consider (i) a draft vision statement, prepared by the MHS for the meeting in January and (ii) draft strategic themes at the March MHS Board meeting.	Kevin Goddard	(i) This forms the basis of paper (06) 6 and will be considered under Item 10 of the agenda for the January 2006 MHS Board meeting (ii) This is on target to be submitted for the MHS Board's consideration at the March 2006 meeting		(i) Completed (ii) Ongoing
32	<u>Item 9: MHS Corporate Business Plan and Targets for 2006/07</u> Defra offered assistance to help draft particular targets for the MHS in 2006/07	Kathryn Davies	The MHS are in touch with Defra regarding targets		Completed (ongoing)

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Para No	Action	Responsibility	Progress Report	Target Date for completion	Status
35	<u>Item 11: AOB - Audit</u> A short summary setting out current levels of audit of the MHS would be prepared for the January MHS Board meeting	Secretariat	This has been produced and is included as information paper (06) 14 for the January 2006 MHS Board meeting		Completed
36	<u>Item 11: AOB - Contacting authors of Board papers</u> The Chair reminded Board members that if they have any questions regarding meeting papers they should not hesitate to contact paper authors directly.	Board members	This is an ongoing action		Ongoing