

MHS BOARD PAPER (05) 53

AGENDA ITEM 3 21 JULY 2005

Para No (Date of Meeting)	Action	Responsibility	Progress Report	Target Date for completion	Status
5 (May)	<u>Item 2: Draft Minutes of 15 March Meeting</u> Minutes were accepted	Secretariat			Completed
44 (May)	<u>Item 7: MHS Corporate Performance Targets 2005/06</u> The MHS Board agreed that it was important to amend the targets promptly and agree them intersessionally.	David Hart (Chris Lawson, John Bell)	Targets were agreed intersessionally on Monday 27 June		Completed
47 (May)	<u>Item 8: MHS Corporate Business Plan 2005/06</u> Board members suggested the foreword be drafted more positively and asked for one other minor amendment. The plan will be issued in both poster and leaflet form for ease of reference.	Chris Lawson	A redrafted foreword is reaching completion. The poster has been designed and is awaiting formal sign off. Design of the leaflet is progressing	29 July 05	Outstanding
27 (June)	<u>Item 2: Assessment of MHS Performance against Targets 2004/05</u> The Board agreed that the text assessing Target 5 – Improve Efficiency should be redrafted in light of their discussion - (see paras 23 – 28)	MHS Board Secretariat, David Hart	.		Completed