

**MHS BOARD PAPER (05) 37**

**AGENDA ITEM 3  
26 MAY 2005**

Para No	Action	Responsibility	Progress Report	Target Date for completion	Status
2	<u>Agenda Item 2: Draft Minutes of 25 January Meeting</u> Four minor amendments to be made to the draft minutes	Secretariat			Completed
10	<u>Agenda Item 4: MHS Board Chair's Report</u> The MHS Board Chair to report to the Chair of the FSA, about the MHS Board's conclusions with regards to the arrangements for PIA's to undertake official controls under OVS's	Chair	MHS Board Chair advised FSA Board Chair of outcome of MHS Board discussions on 18 March 2005		Completed
18	<u>Agenda Item 6: Openness</u> Publish the approved Code of Practice on Openness	Secretariat	Due to be published on FSA website w/c 23/5		Outstanding
19	<u>Agenda Item 7: MHS Framework Document</u> Submit the MHS Framework Document to the FSA Chair subject to minor amendments specified by the MHS Board.	David Hart	Framework Document signed by MHS and FSA Chief Executives. Clearance by Acting FSA Chair outstanding. Process delayed by General Election	30 April 2005	Outstanding
26	<u>Agenda Item 8: Implementing the Recommendations of the Wall Report</u> Provide further detail in response to the DNV report by mid April. Members to comment by correspondence, to enable report to be published by end of April	Chris Lawson	Outstanding due to other key priorities		Outstanding

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30	<u>Agenda item 9: MHS Performance Against Targets 2005/06</u> A further paper to be produced for May meeting	David Hart	Paper (05) 39		Completed
31	<u>MHS Corporate Business Plan 2005/06</u> Paper to be produced for May meeting	Kevin Goddard	Paper (05) 40		Completed
32	<u>Any other business</u> MHS Board Members to comment to the Chair on proposal to hold an all day meeting in July, to look at the role and future work of the MHS Board, including considering the strategic direction of the MHS.	MHS Board Members	Comments passed to MHS Board Chair		Completed